



**MY SISTER'S PLACE, INC.**

**FINANCIAL STATEMENTS  
WITH  
INDEPENDENT AUDITORS' REPORT  
AND  
FINANCIAL AND FEDERAL  
AWARD COMPLIANCE EXAMINATION**

**For the Years Ended  
September 30, 2022 and 2021**

**MY SISTER'S PLACE, INC.**

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## **INDEPENDENT AUDITORS' REPORT**

Board of Directors  
***My Sister's Place, Inc.***  
Washington, DC

### **Opinion**

We have audited the accompanying financial statements of ***My Sister's Place, Inc.*** (a non-profit organization), which comprise the statements of financial position as of September 30, 2022 and 2021 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of ***My Sister's Place, Inc.*** as of September 30, 2022 and 2021, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of ***My Sister's Place, Inc.*** and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibility of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about ***My Sister's Place, Inc.***'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of **My Sister's Place, Inc.**'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about **My Sister's Place, Inc.**'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### **Other Matters**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 28, 2023, on our consideration of **My Sister's Place, Inc.**'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering My Sister's Place, Inc.'s internal control over financial reporting and compliance.

*DeLeon & Stang*

**DeLeon & Stang, CPAs and Advisors**  
**Frederick, Maryland**  
**April 28, 2023**

**MY SISTER'S PLACE, INC.**  
**Statements of Financial Position**  
**September 30, 2022 and 2021**

<b>ASSETS</b>	<b>2022</b>	<b>2021</b>
<b><u>Current assets:</u></b>		
Cash and equivalents	\$ 1,010,590	\$ 1,243,280
Investments	717,890	-
Grants receivable	949,639	518,257
Prepaid expenses and other assets	136,432	6,722
Total current assets	<u>2,814,551</u>	<u>1,768,259</u>
<b><u>Property and equipment:</u></b>		
Land	544,094	70,184
Construction in progress	3,853,228	-
Building and improvements	3,077,626	3,077,626
Furniture and equipment	509,799	509,799
Vehicles	77,927	77,927
Less: Accumulated depreciation	<u>(1,790,491)</u>	<u>(1,674,164)</u>
Net property and equipment	<u>6,272,183</u>	<u>2,061,372</u>
<b>Total assets</b>	<b><u>\$ 9,086,734</u></b>	<b><u>\$ 3,829,631</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b><u>Current liabilities:</u></b>		
Accounts payable	\$ 333,594	\$ 22,425
Accrued salaries and related liabilities	179,712	149,483
Total current liabilities	<u>513,306</u>	<u>171,908</u>
<b><u>Net assets:</u></b>		
<b><u>Without donor restrictions:</u></b>		
Undesignated	7,452,428	3,097,723
Board-designated reserves	1,121,000	510,000
Total without donor restrictions	8,573,428	3,607,723
With donor restrictions	-	50,000
Total net assets	<u>8,573,428</u>	<u>3,657,723</u>
<b>Total liabilities and net assets</b>	<b><u>\$ 9,086,734</u></b>	<b><u>\$ 3,829,631</u></b>

**MY SISTER'S PLACE, INC.**  
**Statements of Activities**  
**For the Years Ended September 30, 2022 and 2021**

	<b>2022</b>			<b>2021</b>		
	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b><u>Revenue and support:</u></b>						
Grants	\$ 8,583,670	\$ -	\$ 8,583,670	\$ 3,102,741	\$ -	\$ 3,102,741
Other contributions	1,184,293	-	1,184,293	971,133	50,000	1,021,133
United Way/CFC	20,048	-	20,048	27,485	-	27,485
In-kind contributions	105,772	-	105,772	171,120	-	171,120
Investment income (loss), net	(81,113)	-	(81,113)	6,441	-	6,441
Net assets released from restrictions	<u>50,000</u>	<u>(50,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total revenue and support	<u>9,862,670</u>	<u>(50,000)</u>	<u>9,812,670</u>	<u>4,278,920</u>	<u>50,000</u>	<u>4,328,920</u>
<b><u>Expenses:</u></b>						
<b><u>Program services:</u></b>						
Shelter services	1,767,842	-	1,767,842	1,470,609	-	1,470,609
Community education	97,974	-	97,974	44,856	-	44,856
Community counseling and consultation	398,608	-	398,608	419,815	-	419,815
Transitional housing	1,807,277	-	1,807,277	1,340,744	-	1,340,744
Fresh Start	<u>373,929</u>	<u>-</u>	<u>373,929</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total program services	<u>4,445,630</u>	<u>-</u>	<u>4,445,630</u>	<u>3,276,024</u>	<u>-</u>	<u>3,276,024</u>
<b><u>Supporting services:</u></b>						
Management and general	284,411	-	284,411	346,484	-	346,484
Fundraising	<u>166,924</u>	<u>-</u>	<u>166,924</u>	<u>44,622</u>	<u>-</u>	<u>44,622</u>
Total supporting services	<u>451,335</u>	<u>-</u>	<u>451,335</u>	<u>391,106</u>	<u>-</u>	<u>391,106</u>
Total expenses	<u>4,896,965</u>	<u>-</u>	<u>4,896,965</u>	<u>3,667,130</u>	<u>-</u>	<u>3,667,130</u>
<b>Change in net assets</b>	4,965,705	(50,000)	4,915,705	611,790	50,000	661,790
<b>Net assets, beginning of year</b>	<u>3,607,723</u>	<u>50,000</u>	<u>3,657,723</u>	<u>2,995,933</u>	<u>-</u>	<u>2,995,933</u>
<b>Net assets, end of year</b>	<u>\$ 8,573,428</u>	<u>\$ -</u>	<u>\$ 8,573,428</u>	<u>\$ 3,607,723</u>	<u>\$ 50,000</u>	<u>\$ 3,657,723</u>

**MY SISTER'S PLACE, INC.**  
**Statement of Functional Expenses**  
**For the Year Ended September 30, 2022**

	<b>Program Services</b>					<b>Supporting Services</b>			<b>Total</b>
	<b>Shelter Services</b>	<b>Community Education</b>	<b>Community Counseling &amp; Consultation</b>	<b>Transitional Housing</b>	<b>Fresh Start Program</b>	<b>Total Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	
Payroll, payroll taxes, benefits	\$ 1,137,256	\$ 71,035	\$ 296,441	\$ 594,668	\$ -	\$ 2,099,400	\$ 116,830	\$ 145,700	\$ 2,361,930
Rent and housing units	11,771	11,771	11,771	1,010,707	72,473	1,118,493	54,547	7,464	1,180,504
Depreciation	56,006	2,046	17,599	29,285	-	104,936	9,259	2,133	116,328
Client supplies, assistance, and costs	65,051	-	10,150	57,769	301,456	434,426	-	-	434,426
Repairs and maintenance	32,442	-	-	-	-	32,442	-	-	32,442
Consultants	80,172	5,445	29,723	45,582	-	160,922	-	-	160,922
Utilities	73,170	-	-	-	-	73,170	1,043	-	74,213
Cleaning and ground maintenance	44,980	-	-	-	-	44,980	2,630	-	47,610
Professional fees	-	-	-	-	-	-	19,500	-	19,500
In-kind legal fees	-	-	-	-	-	-	11,721	-	11,721
Insurance	29,493	3,778	7,688	15,422	-	56,381	3,030	1,842	61,253
Information systems	17,161	1,073	4,473	8,974	-	31,681	1,762	2,199	35,642
Telephone and website	9,647	1,236	2,515	5,045	-	18,443	990	603	20,036
Office supplies and expenses	6,459	828	1,684	3,378	-	12,349	663	403	13,415
In-kind expenses	53,325	-	13,548	27,178	-	94,051	-	-	94,051
Equipment rental	8,864	762	2,475	4,741	-	16,842	1,106	-	17,948
Staff development and training	1,901	-	-	-	-	1,901	46,297	-	48,198
Printing and copying	-	-	-	-	-	-	-	6,580	6,580
Travel	2,498	-	541	4,528	-	7,567	-	-	7,567
Automobile	588	-	-	-	-	588	-	-	588
Postage and delivery	-	-	-	-	-	-	287	-	287
Food and beverages	-	-	-	-	-	-	4,697	-	4,697
Advertising and annual event	-	-	-	-	-	-	2,710	-	2,710
Miscellaneous	28,329	-	-	-	-	28,329	7,339	-	35,668
Settlement fees	108,729	-	-	-	-	108,729	-	-	108,729
	<u>\$ 1,767,842</u>	<u>\$ 97,974</u>	<u>\$ 398,608</u>	<u>\$ 1,807,277</u>	<u>\$ 373,929</u>	<u>\$ 4,445,630</u>	<u>\$ 284,411</u>	<u>\$ 166,924</u>	<u>\$ 4,896,965</u>



**MY SISTER'S PLACE, INC.**  
**Statement of Functional Expenses**  
**For the Year Ended September 30, 2021**

	<b>Program Services</b>				<b>Supporting Services</b>			<b>Total</b>
	<b>Shelter Services</b>	<b>Community Education</b>	<b>Community Counseling &amp; Consultation</b>	<b>Transitional Housing</b>	<b>Total Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	
Payroll, payroll taxes, benefits	\$ 967,890	\$ 35,364	\$ 304,137	\$ 506,106	\$ 1,813,497	\$ 160,021	\$ 37,666	\$ 2,011,184
Rent and housing units	47,949	1,752	15,067	623,421	688,189	24,908	1,866	714,963
Depreciation	56,006	2,046	17,599	29,285	104,936	9,236	2,180	116,352
Client supplies, assistance, and costs	88,463	-	27,000	89,812	205,275	-	-	205,275
Repairs and maintenance	41,402	-	-	-	41,402	-	-	41,402
Consultants	34,311	1,254	10,781	17,941	64,287	-	-	64,287
Utilities	50,069	-	-	-	50,069	1,091	-	51,160
Cleaning and ground maintenance	41,038	-	-	-	41,038	2,400	-	43,438
Professional fees	-	-	-	-	-	19,000	-	19,000
In-kind legal fees	-	-	-	-	-	100,437	-	100,437
Insurance	31,457	1,149	9,885	16,449	58,940	5,201	1,224	65,365
Information systems	16,469	602	5,175	8,612	30,858	2,723	641	34,222
Telephone and website	8,703	1,118	4,582	5,836	20,239	993	234	21,466
Office supplies and expenses	8,864	324	2,785	4,635	16,608	1,465	345	18,418
In-kind expenses	38,462	-	12,086	20,112	70,660	-	-	70,660
Equipment rental	5,804	212	1,824	3,035	10,875	960	226	12,061
Staff development and training	-	-	-	-	-	12,409	-	12,409
Printing and copying	6,175	226	1,940	3,229	11,570	1,021	240	12,831
Travel	3,367	-	-	699	4,066	-	-	4,066
Automobile	842	-	-	-	842	-	-	842
Postage and delivery	244	-	-	-	244	-	-	244
Food and beverages	963	-	-	-	963	-	-	963
Advertising and annual event	-	-	-	-	-	963	-	963
Miscellaneous	22,131	809	6,954	11,572	41,466	3,656	-	45,122
	<u>\$ 1,470,609</u>	<u>\$ 44,856</u>	<u>\$ 419,815</u>	<u>\$ 1,340,744</u>	<u>\$ 3,276,024</u>	<u>\$ 346,484</u>	<u>\$ 44,622</u>	<u>\$ 3,667,130</u>

**MY SISTER'S PLACE, INC.**  
**Statements of Cash Flows**  
**For the Years Ended September 30, 2022 and 2021**

	<b>2022</b>	<b>2021</b>
<b><u>Cash flows from operating activities:</u></b>		
Change in net assets	\$ 4,915,705	\$ 661,790
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	116,328	116,352
Unrealized loss on investments	84,081	1,486
Increase in grants receivable	(431,382)	(301,002)
Increase in prepaid expenses and other assets	(129,710)	-
Increase in accounts payable	311,169	19,217
Increase in accrued salaries and related liabilities	30,229	13,833
Net cash provided by operating activities	4,896,420	511,676
<b><u>Cash flows from investing activities:</u></b>		
Purchases of property and equipment	(4,327,138)	(66,480)
Net purchases of investments	(801,972)	-
Net cash used in investing activities	(5,129,110)	(66,480)
<b>Increase (decrease) in cash and equivalents</b>	(232,690)	445,196
<b>Cash and equivalents, beginning of year</b>	1,243,280	798,084
<b>Cash and equivalents, end of year</b>	\$ 1,010,590	\$ 1,243,280

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements**  
**September 30, 2022 and 2021**

**NOTE 1 ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

Organization

My Sister's Place, Inc. (MSP), founded in 1979, is a non-profit corporation organized under the laws of the District of Columbia to provide a full continuum of care from emergency shelter through transitional-to-permanent housing. An experienced team of case managers and residential counselors provides clinical counseling, case management, and comprehensive services to empower survivors to recover and thrive. MSP also provides training, case consultation, and advocacy to engage communities to prevent violence and abuse.

My Sister's Place shelters, supports, and empowers survivors of domestic violence and their children, while providing leadership and education to build a supportive community.

A summary of MSP's significant programs follows:

*Shelter Services* - MSP's shelter for domestic violence victims provides safe, secure housing for up to 15 families at a time and provides wrap around services, including case management and counseling for victims and their children.

*Community Counseling & Consultation* -MSP provides case management to 54 families in the city's FRSP (Family Rehousing and Stabilization Program), delivering supportive services to families that have experienced domestic violence.

*Community Education* - MSP's community outreach program raises awareness about domestic violence through the distribution of literature, trainings, dissemination of information at events, and innovative projects. This includes two legal and housing resource clinics in the community, one of which is specifically targeted to the immigrant community.

*Transitional Housing* - In 2012, MSP launched RISE (Reaching Independence through Survivor Empowerment), an innovative transitional-to-permanent housing program. MSP works to rebuild clients' credit and budgeting skills, helps them secure employment and leases in their own names, and provides rental subsidy for 12 months (with the option to extend up-to an additional 12 months). MSP has expanded their RISE program significantly to serve an average of 30 families. RISE Plus, added in 2020, added 30 more families and extends rent support to two years.

*Fresh Start Fund* - The Fund helps families with one-time payments, such as clients' needs for their homes, car repairs, educational opportunities, job certifications, child related expenses, and more. The Fresh Start Fund ensures that a small financial setback does not undermine all the progress a client has achieved.

Accounting Method

MSP uses the accrual basis of accounting, whereby revenue is recognized when earned and expenses are recognized when incurred.

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements** (Continued)  
**September 30, 2022 and 2021**

**NOTE 1 ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Cash and Equivalents

For purposes of the statements of cash flows, MSP considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Investments

Investments with readily determinable fair values are reflected at their fair market value. To adjust the carrying amount of these investments, the difference between cost and fair market value is charged or credited to operations. Interest and dividends are recorded as revenue when earned.

Fair Value of Measurements

MSP complies with Financial Accounting Standards Codification topic, *Fair Value Measurements*. The statement establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

Grants Receivable and Allowance for Doubtful Accounts

Grants receivable consist of unconditional contributions and reimbursement of costs related to grants that have not yet been collected. Grants receivable are stated at the amount management expects to collect. Management provides for probably uncollectible amounts through an increase in bad debt expense and an increase in allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Grants receivable are written off when deemed uncollectible. Recoveries of receivables previously written off are recorded when received. At September 30, 2022 and 2021, management expects the amount in grants receivable to be fully collectible. As such, a provision for doubtful accounts has not been recorded.

Property and Equipment

It is MSP's policy to capitalize property and equipment over \$3,000. Property and equipment is stated at cost, or if donated, at fair market value at the date of receipt. Depreciation is calculated using the straight-line method over the estimated useful life of the assets, ranging from 3 – 40 years. Upon disposal of depreciable assets, the cost and related accumulated depreciation are eliminated from the accounts and the resultant gain or loss is credited or charged to income. Repairs and maintenance are charged to expense when incurred.

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**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements** (Continued)  
**September 30, 2022 and 2021**

**NOTE 1** **ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Description of Net Assets

Net assets are classified based on existence or absence of donor-imposed restrictions as follows:

*Net Assets Without Donor Restrictions* are currently available for operating purposes under the direction of management and the board of directors or designated by the board for specific use.

*Net Assets With Donor Restrictions* are stipulated by donors for specific operating purposes or for the acquisition of property and equipment or are time restricted. These include donor restrictions requiring the net assets to be held in perpetuity or for a specific term with investment return specified for a specific purpose.

Revenue Recognition

Contributions and grants are reported as with donor restrictions to the extent that their availability for operations is restricted by donors based upon the passage of time or the occurrence of certain events. Such restrictions apply only to contributions and grants that have the characteristics of contributions, and not to "exchange" transactions in which MSP provides a service or product to the funding agency. As such, contributions are recognized as revenue at the earlier of when they are received or unconditionally pledged. Grants received from the federal government are recognized as revenue only to the extent of expenditures incurred. Grant funds received in advance are recognized as refundable grant advances on the statements of financial position.

MSP recognizes revenue from program service fees and special events when services are rendered, or when the program or event is held and the revenue is earned.

MSP reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the assets. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Economic factors driven by customer and donor confidence, employment, inflation, and other world events may impact the timing and level of revenue and cash flows.

In-Kind Contributions

In-kind contributions and contributed services are recorded as support without donor restriction in the accompanying financial statements and are reported at fair market value at the date of the gift. Contributed services are recognized when they are received if the services create or enhance nonfinancial assets or required specialized skills and are provided by individual possessing those skills, and would, typically need to be purchased if not donated. During the year ended September 30, 2022, MSP had 240 volunteers at the shelter and with the RISE program providing an array of assistance to clients including children's group, financial planning, health group, parenting groups, reading to children and helping with homework, resume writing workshops, renters rights workshops, survivor pampering day, meal service, move-in assistance and administrative help as well including the Clothesline. The recognition of these services are not reflected in the accompanying financial statements as they do not meet the criteria to record contributed services under U.S. GAAP.

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements** (Continued)  
**September 30, 2022 and 2021**

**NOTE 1 ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements Activities and the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of the assets and liabilities, disclosure of contingent assets and liabilities, and the reported amounts of revenues and expenses. Actual results could differ from those estimates.

Tax Exempt Status

MSP is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to MSP's tax exempt purpose is subject to taxation as unrelated business income. The Form 990 *Return of Organization Exempt From Income Tax* for the fiscal years ended September 30, 2019 through 2021 are subject to review and examination by the Internal Revenue Service.

Income Taxes

MSP complies with the provisions of the FASB Accounting Standards Codification topic *Accounting for Uncertainty in Income Taxes*. For the years ended September 30, 2022 and 2021, no unrecognized tax provision or benefit exists.

Recent accounting pronouncements

*Gifts in kind*

The FASB issued ASU 2020-07, "Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets" to increase transparency related to contributed nonfinancial assets (gifts in kind) through enhancements to presentation and disclosures. MSP has adopted ASU 2020-07 as of October 1, 2021.

**NOTE 2 RISKS AND UNCERTAINTIES**

Concentration of Credit Risk

Financial instruments that potentially subject MSP to concentrations of credit risk include cash deposits with commercial banks. MSP's cash management policies limit its exposure to concentrations of credit risk by maintaining cash accounts at financial institutions whose deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Cash deposits may however, exceed the FDIC insurable limits at times throughout the year. As of September 30, 2022, fund in excess of FDIC limits totaled \$515,957. Management does not, however, consider this a significant concentration of credit risk.

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements** (Continued)  
**September 30, 2022 and 2021**

**NOTE 2 RISKS AND UNCERTAINTIES** (Continued)

Revenue Concentration

MSP receives substantial support from the District of Columbia as a pass-through from the Federal government in the form of cost-reimbursed grants. Total support received from the District of Columbia for the years ended September 30, 2022 and 2021 was \$7,109,854, or 72% of total revenue, and \$2,269,879, or 53% of total revenue, respectively. Receivables in the amount of \$715,977, or 75% of total receivables, and \$371,400, or 72% of total receivables, respectively, for the years ended September 30, 2022 and 2021.

**NOTE 3 FAIR VALUE MEASUREMENTS**

The three levels of the fair value hierarchy under this topic are described below:

- Level 1* Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities.
- Level 2* Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly.
- Level 3* Prices or valuations that require inputs that are both significant to the fair value measurements and unobservable.

The following is a description of the valuation methodology used for investments measure at fair value and their classification in the valuation hierarchy:

*Money market funds and cash equivalents* – Recorded at cost which approximates fair value and classified within Level 1 of the valuation hierarchy.

*Exchange Traded Funds, Bond, and Equity Mutual Funds* – Comprised of mutual funds listed on the national markets or exchanges which are valued at last sales price, or if there is no sale and the market is still considered active, at the last transaction price before year-end. Such securities are classified within Level 1 of the valuation hierarchy.

*Fixed Income* – Comprised of government securities valued at the closing price reported in the active market in which the security is traded. Such securities are classified within Level 1 of the valuation hierarchy.

Investments stated at fair market value consist of the following at September 30, 2022 and 2021:

	<b>2022</b>	<b>2021</b>
Money market funds and cash equivalents	\$ 42,276	\$ -
Exchange traded funds	6,993	-
Equity mutual funds	432,670	-
Fixed income	227,363	-
Other assets	8,588	-
	<u>\$ 717,890</u>	<u>\$ -</u>

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements (Continued)**  
**September 30, 2022 and 2021**

**NOTE 4 INVESTMENTS** (Continued)

Investment income loss for the years ended September 30, 2022 and 2021 was comprised of the following:

	<u>2022</u>	<u>2021</u>
Interest and dividends	\$ 4,752	\$ 7,927
Unrealized loss	(84,081)	(1,486)
	(79,329)	6,441
Less: investment fees	(1,784)	-
	<u>\$ (81,113)</u>	<u>\$ 6,441</u>

**NOTE 5 LINE OF CREDIT**

In December 2017, MSP obtained a 36-month line of credit with Premier Bank with a maximum amount available of \$500,000. In March 2021, Premier Bank became part of Peoples Bank and the line of credit was renewed for a period of 24 months through February 2023. Interest accrues at a rate of 4.25% per annum. The line of credit is secured by land and building owned by MSP. As of September 30, 2022 and 2021, there were no amounts drawn on the line of credit.

**NOTE 6 NET ASSETS WITHOUT DONOR RESTRICTIONS, BOARD DESIGNATED**

MSP's Board of Directors has designated \$1,121,000 and \$510,000 of its net assets without donor restrictions as of September 30, 2022 and 2021. This designated amount cannot be used by MSP for operations without permission from the Board. MSP is seeking to build six months of Operating Reserves. The purpose of the Operating Reserve is to ensure the stability of the mission, programs, employment, and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, onetime unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The Reserve may also be used for one-time, nonrecurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure. Operating Reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. It is the intention of My Sister's Place for Operating Reserves to be used and replenished within a reasonably short period of time. The Operating Reserve Policy will be implemented in concert with the other governance and financial policies of My Sister's Place and is intended to support the goals and strategies contained in these related policies and in strategic and operational plans.

**NOTE 7 NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions at September 30, 2021 represent grants and contributions pledged for future periods as of the end of the fiscal year and are, therefore, considered to be entirely time-restricted. Those restrictions were fully released during 2022 and no net assets with donor restrictions exist as of September 30, 2022 as a result.

**NOTE 8 IN-KIND CONTRIBUTIONS**

During the years ended September 30, 2022 and 2021 MSP received in-kind contributions of client supplies and legal services. All in-kind contributions were utilized by MSP's programs and supporting services.



**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements (Continued)**  
**September 30, 2022 and 2021**

**NOTE 8 IN-KIND CONTRIBUTIONS** (Continued)

In-kind contributions received without donor restrictions for the year ended September 30, 2022 were as follows:

	Client Supplies	Legal Services	Total
<u>Program services:</u>			
Shelter services	\$ 53,325	\$ -	\$ 53,325
Community counseling & consultation	13,548	-	13,548
Transitional housing	<u>27,178</u>	-	<u>27,178</u>
	94,051	-	94,051
<u>Supporting services:</u>			
Management & general	-	<u>11,721</u>	<u>11,721</u>
	<u>\$ 94,051</u>	<u>\$ 11,721</u>	<u>\$ 105,772</u>

**NOTE 9 OPERATING LEASES**

On August 5, 2011, MSP entered into a lease agreement for office space for administration. The lease agreement began on September 1, 2011 and expired on November 30, 2014. The lease was amended on December 1, 2014 for 3 years. In September 2017, the lease was renewed for another 5 years and is scheduled to terminate on November 30, 2022. The base annual rent is \$96,315 and includes a 3% annual rent adjustment. Total rent expense for the facilities for the years ended September 30, 2022 and 2021 was \$109,094 and \$99,633, respectively.

Future minimum lease payments are as follows:

For the year ended September 30,	
2023	\$ <u>18,068</u>

**NOTE 10 RETIREMENT PLAN**

MSP established a SIMPLE IRA plan in 1997. On January 1, 2012, MSP transitioned to a new Qualified Retirement Plan. Employees are eligible to contribute to the plan after the first calendar year during which the employee worked a minimum of 1,000 hours with MSP. Under the new plan, the amount of the Organization's Profit Sharing Contribution, if any, is determined by a discretionary formula. Employer contributions to the plan totaled \$32,791 and \$26,425 for the years ended September 30, 2022 and 2021, respectively.

**NOTE 11 LIQUIDITY AND FUNDS AVAILABLE**

The following table reflects MSP's financial assets as of September 30, 2022 and 2021, reduced by amounts not available for general expenditure within one year, if any. Financial assets are considered unavailable when illiquid or not convertible to cash within one year, trust assets, assets held for others, funds that are purpose or time restricted beyond one year, endowments and accumulated earnings net of appropriations within one year and board designated endowments. These board designations could be drawn upon if the board approves that action.

**MY SISTER'S PLACE, INC.**  
**Notes to Financial Statements** (Continued)  
**September 30, 2022 and 2021**

**NOTE 11 LIQUIDITY AND FUNDS AVAILABLE** (Continued)

Financial assets available to meet cash needs for general expenditures within one year as of September 30, 2022 and 2021 are as follows:

	<u>2022</u>	<u>2021</u>
<u>Financial assets:</u>		
Cash and equivalents	\$ 1,010,590	\$ 1,243,280
Investments	717,890	-
Accounts receivable	<u>949,639</u>	<u>518,257</u>
	2,678,119	1,761,537
Less amounts unavailable for general expenditure within one year:		
Board designated reserves	<u>1,121,000</u>	<u>510,000</u>
Financial assets available to meet cash needs for general expenditure within one year	<u>\$ 1,557,119</u>	<u>\$ 1,251,537</u>

MSP has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. Additionally, MSP maintains a \$500,000 line of credit, as discussed in more detail in Note 5, which can be drawn on as needed to cover general expenditures.

**NOTE 12 SUBSEQUENT EVENTS**

All subsequent events have been evaluated through April 28, 2023, which is the date the financial statements were available to be issued. There were no material events nor transactions which would require an adjustment to or disclosure in the accompanying financial statements.

**MY SISTER'S PLACE, INC.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**Federal Employer I.D. # 52-1263256**

<u>Federal Grantor/Pass-through Grantors/ Program Cluster</u>	<u>CFDA Number</u>	<u>Pass-through Grantor Identifying Number</u>	<u>Federal Expenditures</u>
U.S. Department of Health and Human Services Family Violence Prevention Services Cluster Pass-Through Programs Passed-through District of Columbia's Department of Human Services Shelter Services for Victims of Domestic Violence Grant Award	93.671	JA-FSA-0733-1-22	\$ 415,550
COVID-19 - Supplemental Funding for Shelter Services for Vicitms of Domestic Violence Grant Award	93.671	JA-FSA-0733-1-22	142,010
Family Violence Prevention and Services Grant Program for Shelter Services Award	93.671	JA-FSA-0733-5-22	210,000
COVID-19 - Supplemental Funding for Family Violence Prevention and Services Grant Program for Shelter Services Award	93.671	JA-FSA-0733-5-22	65,542
Case Management Services for Victims/ Survivors of Violence Grant Award	93.671	JA-FSA-0732-1-22	30,000
COVID-19 Supplemental Funding for Case Management Services for Victims/Survivors of Violence Grant Award	93.671	JA-FSA-0732-1-22	<u>10,932</u>
Total Department of Health and Human Services/ Family Violence Prevention Services Cluster			<u>874,034</u>
Supportive Housing Program Passed-through the District of Columbia's Department of Human Services through The Community Partnership for the Prevention of Homelessness Case Management for the Family Rehousing Stabilization Grant Award	14.235 14.235	2113MSPPRH 2213MSPPRH	179,293 <u>96,249</u>
Total U.S. Department of Health and Human Services			<u>1,149,576</u>
U.S. Department of Justice Pass-Through Programs Transitional Housing Assistance for Victims of Domestic Violence, Dating Violence, Stalking, or Sexual Assault Program Passed-through District of Columbia's Office of Victim Services and Justice Grants Reaching Independence through Survivor Empowerment Grant Award	16.736	2022-MSP-02	551,371

(Continued)

**MY SISTER'S PLACE, INC.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**Federal Employer I.D. # 52-1263256**

<u>Federal Grantor/Pass-through Grantors/ Program Cluster</u>	<u>CFDA Number</u>	<u>Pass-through Grantor Identifying Number</u>	<u>Federal Expenditures</u>
Passed-through District of Columbia's Office of Victim Services and Justice Grants			
Shelter and Supportive Services Grant Award	16.unknown	2022-MSP-01	1,110,032
Sanctuary II Construction Shelter Project	16.unknown	2022-MSP-03	4,389,417
COVID-19 - Supplemental Funding for Sanctuary II Construction Shelter Project	16.unknown	2022-MSP-03	<u>175,000</u>
Total U.S. Department of Justice			<u>6,225,820</u>
U.S. Department of Housing and Urban Development Pass-Through Programs Continuum of Care Program Passed-through The Community Partnership for the Prevention of Homelessness			
RISE Plus Grant Award	14.267	DC00111L3G001900	199,689
	14.267	DC00111L3G002001	<u>752,204</u>
Total U.S. Department of Housing and Urban Development			<u>951,893</u>
Total Expenditures of Federal Awards			<u>\$ 8,327,289</u>

**MY SISTER'S PLACE, INC.**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**September 30, 2022**

**NOTE 1 BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the Federal grant activity of My Sister's Place, Inc. (MSP) under programs of the Federal government and is presented on the accrual basis of accounting for the year ended September 30, 2022. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the Schedule presents only a selected portion of the operations of MSP, it is not intended to and does not present the financial position, changes in net assets or cash flows of MSP.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in their normal course of business to amounts reported as expenditures in prior years.

**NOTE 3 CFDA NUMBERS**

Pass-through and partial pass-through awards have been presented by pass-through entity, CFDA number, sponsor's award number, when available or by MSP's assigned identifier. When CFDA numbers are not available, the Federal awards have been presented by agency number and the suffix "unknown" for the federal identification number. When the federal agency and the federal identification number are not available, "99.unknown" is used.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
***My Sister's Place, Inc.***

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of ***My Sister's Place, Inc.*** (a non-profit organization), which comprise the statement of financial position as of September 30, 2022 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 28, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered ***My Sister's Place, Inc.***'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of ***My Sister's Place, Inc.***'s internal control. Accordingly, we do not express an opinion on the effectiveness of ***My Sister's Place, Inc.***'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified, therefore, material weaknesses or significant deficiencies may exist that were not identified.

**MY SISTER'S PLACE, INC.**  
**Independent Auditors' Report on Internal Control**  
**Over Financial Reporting and on Compliance**  
**and Other Matters**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether *My Sister's Place, Inc.*'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*DeLeon & Stang*

**DeLeon & Stang, CPAs and Advisors**  
**Frederick, Maryland**  
**April 28, 2023**



## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
***My Sister's Place, Inc.***

### **Report on Compliance for Each Major Federal Program**

#### ***Opinion on Each Major Federal Program***

We have audited ***My Sister's Place, Inc.***'s compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of ***My Sister's Place, Inc.***'s major federal programs for the year ended September 30, 2022. ***My Sister's Place, Inc.***'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, ***My Sister's Place, Inc.*** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2022.

#### ***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of ***My Sister's Place, Inc.*** and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of ***My Sister's Place, Inc.***'s compliance with the compliance requirements referred to above.

#### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to ***My Sister's Place, Inc.***'s federal programs.



**MY SISTER'S PLACE, INC.**  
**Independent Auditors' Report on Compliance for**  
**Each Major Program and on Internal Control Over**  
**Compliance Required by the Uniform Guidance**

***Auditors' Responsibility for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on ***My Sister's Place, Inc.***'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about ***My Sister's Place, Inc.***'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding ***My Sister's Place, Inc.***'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of ***My Sister's Place, Inc.***'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of ***My Sister's Place, Inc.***'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

**Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

**MY SISTER'S PLACE, INC.**  
**Independent Auditors' Report on Compliance for**  
**Each Major Program and on Internal Control Over**  
**Compliance Required by the Uniform Guidance**

**Report on Internal Control over Compliance (Continued)**

Our consideration of the internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*DeLeon & Stang*

**DeLeon & Stang, CPAs and Advisors**  
**Frederick, Maryland**  
**April 28, 2023**

**MY SISTER'S PLACE, INC.**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended September 30, 2022**

**A. Summary of Auditors' Results**

Financial Statements:

Type of auditors' report issued: Unmodified

*Internal control over financial reporting:*

Material weakness(es) identified?      Yes   X   No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?      Yes   X   No

Noncompliance material to financial statements noted?      Yes   X   No

Federal Awards

*Internal control over major programs:*

Material weakness(es) identified?      Yes   X   No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?      Yes   X   No

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR Section 200.516(a)?      Yes   X   No

Identification of Major Programs:

<u>CFDA Number/ Grant Number</u>	<u>Program Title</u>
16.unkown	U.S. Department of Justice: Sanctuary II Construction Shelter Project
14.267	U.S. Department of Housing and Urban Development: Continuum of Care Program

Dollar threshold used to distinguish between Type A and Type B Programs:      \$   750,000  

Auditee qualified as a low-risk auditee?   X   Yes      No

**B. Findings - Financial Statement Audit**

None

**C. Findings and Questioned Costs - Major Federal Award Programs Audit**

None

**D. Prior Year Audit Findings**

None